

# PENNY L. CLARK, C.A.

Special Collections Librarian  
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## **EDUCATION**

Master of Arts, Historical Administration and Museum Studies, (with a concentration in archives) University of Kansas, 1992.

Master of Arts, U.S. history, Emporia State University, Emporia, Kansas, 1985  
Phi Alpha Theta history honor society 1985

### Thesis title

“Farm Work and Friendship: The German Prisoner of War Camp at Lake Wabaunsee”

Bachelor of Science in Education, Emporia State University, 1982  
Pi Gamma Mu social science honor society 1981

## **SELECT PROFESSIONAL EXPERIENCE**

### **Special Collections Librarian 2018-present**

#### **Maintaining a budget of over \$13,000**

- Selected items to digitize.
- Research vendors to digitize items.
- Supervise shipment of items

Utilized HEAF funds to digitize Lamar's school yearbooks, which are now on the university's website.

**Interpersonal relations** Maintains effective working relationships with colleagues, staff, and researchers. Supervises the work of library associate, student assistant, and volunteers in a pleasant and effective manner.

**Acquisition** Solicits and acquires original materials for University Archives and Special Collections.

**Records Management** Assumed responsibility for records management at the university in 2015-2018

Consulted with other Texas university records managers to create a new Records Retention Schedule, which the Texas State Library certified in 2015.

Provided guidance to many departments on campus regarding records management and the destruction of records.

### **Achievements**

Received an inaugural fellowship from the Center for History and Culture of Southeast Texas and the Upper Gulf Coast 2017-2018

Conducted research at the National Archives and the Library of Congress

Conducted research at the Historic New Orleans Collection, Tulane University, the New Orleans Public Library and the Notarial Archives

Selected an undergraduate student who is conducting research, assisting with the creation of a PowerPoint, and proofreading a manuscript.

Served as the University's representative of The Texas State University System centennial book, *A Texas State of Mind: The Texas State University System Story Still Going Strong after 100 Years*

Compiled with Brian Sattler, university public relations director, a history of the university

Compiled with Sattler biographies of university presidents

Wrote a university timeline

Provided information to scholars writing chapters on topics including music, filmmakers, art and architecture, diversity, and World War II.

Located hundreds of photographs and wrote appropriate captions

Uploaded 200 photographs to TSUS Centennial Flickr Internet site

Proofread book

Supervised the compilation of Lamar's trustees and regents

**Grant writer** Wrote a successful grant of over \$11,000 to digitize and make fully searchable Lamar's school newspapers. The Texas State Library and Archives Commission, 2013, awarded the grant.

Wrote a successful “Rescue Texas History” mini grant from the University of North Texas to digitize 200 historical negatives, which were placed on the Portal to Texas History 2014

Wrote a successful “Rescue Texas History” mini grant from the University of North Texas to digitize *The Pine Needle*, a Hardin County newspaper that served as the voice of the Big Thicket Association and discussed political corruption. 2015

**Collection management** Improved collection control by appraising collections, creating a database of collections, having each shelf labeled for location, and writing new collection policies for University Archives and Special Collections.

**Added quality volunteers** including Dr. Joseph B. Carlucci, conductor emeritus of the Symphony of Southeast Texas and former professor of music, who compiled inventories of arts collections.

**Enhanced community awareness of collections** by giving presentations to state, and regional historical organizations and community groups, co-hosting an oral history workshop, and serving leadership positions with local preservation and historical organizations.

**National Register Nomination for the Plummer Administration Building,** collaboration on a team involving Kate Downing, Richard Gachot, and Greg Smith (Texas Historical Commission) at the request of President Kenneth R. Evans to nominate the Plummer Administration to the National Register of Historic Buildings

Wrote a history of Lamar University

Wrote a biography of the architect of the building, Llewellyn William “Skeet” Pitts

Wrote a biography of Otho Plummer

Collaborated with Charlotte Holliman to create a bibliography.

### **Developing outreach events for the library**

Collaborated with Wilma Jackson, and other library staff members to create an event, “John Gray: A First Gen Success Story” in which Lamar president, bank president, and Coordinating Board chair John Gray’s life, a Horatio Alger story was celebrated, November 2022.

Collaborated on Professional Publishing Reception, which celebrated faculty who had written a book, co-authored a book or published a chapter in a book from 2014-2016. October 12, 2016.

Book signing for a science fiction book, *The Black Chip* written by Lamar alum, Chuck Royston, who utilized his first-class education at Lamar to garner a high-level position at NASA. October 2016



“Fifty Years of Magical Music: Celebrating the 50<sup>th</sup> Anniversary of the Symphony of Southeast Texas,” January 16, 2003

“Sawdust Empire: An Examination of the Lumber Industry in East Texas,” June 18, 2002

“Building Ships for a Free America: Shipbuilding in Beaumont during World War II,” February 26, 2002

“Spindletop: A Texas Titan (Celebrating the 100<sup>th</sup> Anniversary of the Lucas Gusher),” January 9, 2001

“Appreciating Our Heritage, Building for the Future: The Beaumont Public Library System,” August 22, 2000

“The Jazz Age in Beaumont: Social and Cultural Movements of the 1920s,” May 30, 2000

“Hail to the Chief: Presidential Connections to Southeast Texas,” March 23, 2000

#### **Archivist/Museum Curator**

##### **Sam Houston Regional Library and Research Center, Liberty, Texas 1993-1998**

Responsibilities included:

- researching the history and architecture of the Norman House, an 1883 historical structure
- designing exhibits in the Norman House
- providing reference assistance
- compiling finding guides to historic papers
- cataloging and preserving artifacts

Awarded the Texas State Library’s Employee of the Quarter 1995

#### **Archivist**

##### **American Academy of Family Physicians Foundation, Kansas City, Missouri 1991-**

Texas Oral History Association 2013-present  
TOHA Board of Directors 2017-present

Petroleum History Institute 2013-present

### **Articles in *Southwestern Archivist*, the journal of the Society of Southwest Archivists**

“Great Need, Great Potential: Latinx Collections at Lamar University,” Society of Southwest Archivists, Tucson, Arizona, May 17, 2019

“A Texas Archivist in Paris,” August 2011

“Rosier Papers Acquired,” February 2011

“Beaumont’s First Female Mayor to Donate Papers” November 2008

“Tyrrell Historical Library has Treasures of Military Life,” November 2004

“Tyrrell Historical Library,” February 2003

### **Papers presented at Society of Southwest Archivists’ Annual Meeting**

“The Tyrrell Historical Library’s Recovery from Hurricane Rita,” Oklahoma City, Oklahoma, 2007

“A Public/Private Partnership: The Story of the Tyrrell Historical Library” Fort Worth, Texas, 2001

### **Academy of Certified Archivists, member 1997-present**

ACA Item-Writing Workshop, participants draft questions for the ACA exam, Boston, August 5, 2004.

- Recertified 2002, 2007, 2012, 2017

### **Service to the Archival Profession**

Society of Southwest Archivists Executive Board, 2012

### **Continuing Education**

“Arrangement and Description Fundamentals,” a required course for Society of American Archivists Arrangement and Description Certificate, “This two-day course introduces the basic principles, concepts, and tools that archivists use to establish both physical and intellectual control over archival records.” May 3 and May 5, 2022

Attended a full-day workshop, “Encoded Archival Description in TARO” (Texas Archival Repositories Online) Southern Methodist University, Dallas, Texas, April 27, 2022

Webinar, “Challenges to the Faculty Status and Academic Freedom of Librarians and Archivists,” Society of Southwest Archivists, September 29, 2022

Attended Society of Southwest Archivists Annual Meeting, San Antonio, Texas, May 23-26, 2018, took pre-conference workshop, “Faces without Time, Photograph Identification from 1859-1900, “

Attended the Society of Southwest Archivists Annual Meeting and took a workshop “Privacy and Confidentiality Issues in Digital Archives,” Fayetteville, Arkansas, May 24, 2017

Attended Society of Southwest Archivists Annual Meeting (SSA) Oklahoma City, Oklahoma, participated in disaster recovery workshop, May 2016

Attended the Society of Southwest Archivists Annual Meeting (SSA), Arlington, Texas, May 2015.

“Project Management for Archivists,” Society of Southwest Archivists Annual Meeting, New Orleans, Louisiana, May 28, 2014

“Salvaging archival materials in the aftermath of a disaster,” Archivists of the Houston Area (AHA), meeting, Houston, Texas, July 10, 2013

“Implementing MPLP (more product, less processing)” Workshop, Society of Southwest Archivists, Annual Meeting Austin, Texas May 22, 2013

Attended Society of Southwest Archivists Annual Meeting, Phoenix, Arizona, May 23-26, 2012

CONTENTdm webinars, from OCLC, a worldwide library cooperative,

- “Basic Use” February 14, 2012
- “Basic Skills 2: Working with Text” February 17, 2012
- “Basic Skills 3: Maintaining Collections” February 22, 2012

“Standards for Digital Archives” Society of American Archivists webinar, September 29, 2011

“Oral History on a Budget,” Society of Southwest Archivists, Little Rock, Arkansas, May 18, 2011

“Training session,” Southwest User’s Group CONTENTdm. CONTENTdm is the library’s software for storage, management, and delivery of collections to users across the web. First annual meeting Houston, Texas December 1-3, 2010.

“Preservation of Photographic Materials” pre-conference workshop, Society of Southwest Archivists, Santa Fe, New Mexico, April 28, 2010.

“Doing More with Less: Cost-Effective and Time Saving Approaches to Caring for Collections,” Shreveport, Louisiana, May 20, 2009.

“Implementing Minimal Process,” Society of Southwest Archivists, Houston, Texas May 21, 2008

“Creating and Managing On-line Exhibits,” Society of Southwest Archivists, Houston, May 21, 2008

“Advanced Appraisal for Archivists,” University of Houston, Clear Lake, Society of American Archivists, El Paso, Texas, October 16, 2006

“Disaster Recovery for Dummies II” Society of Southwest Archivists, El Paso, Texas, May 25, 2006

Grant Proposal Writing” sponsored by Amigos Library Services, Austin, Texas August 26, 2005

“MARC According to DACs: Archival Cataloging to the New Descriptive Standard,” University of Houston, (t)-2 (s)-1 (i)-2 (t(y of)(on, T)10.004 Tc)Jc 0 Tw -6 (et)-6 (y)-4 ( )TJ0 Tc 0 3 (I) o.004



### **Papers Presented at Historical Conferences and Chairing Sessions**

“Astute Leadership, Dynamic Achievement: Lamar during World War II,” Gulfport, Mississippi, Gulf South History and Humanities Conference, Gulfport, Mississippi, October 14, 2022.

“No Easy Life; The Life and Work of Texas Oilfield Labor Organizer, Robert E. “Bobby” Evans,” Petroleum History Institute, Santa Barbara, California, May 18, 2022.

“No Easy Life: The Civil War Journal of Novaline James,” Louisiana Historical Association, Baton Rouge, Louisiana, March 18, 2022

“Wings over the Gulf: Beaumont’s Civil Air Patrol in World War II,” East Texas Historical Association, October 16, 2021

“No Little Woman: American Women’s Voluntary Service in Beaumont during World War II,” Gulf South History and Humanities Conference, Natchez, Mississippi, October 7, 2021

“Glory Days: Or How the Second Spindletop of the 1920s Changed Beaumont, Texas,” Petroleum History Institute, Pittsburgh, Pennsylvania, September 30, 2021

“Wings over the Gulf: The Civil Air Patrol at Beaumont, Texas During World War II” presentation and session chair “Aspects of the Civil War in the Gulf South, Gulf South History and Humanities Conference, Alexandria, Louisiana, October 1, 2020

“From Browning to the Big Thicket: How Maxine Johnston Shaped Lamar’s Special Collections,” Texas State Historical Association, Corpus Christi, Texas, February 28, 2019

“Old Stories, New Dilemmas: The Value and Challenges of the Wanda A. Landrey Collection,” Texas Oral History Association, College Station, Texas, April 7, 2018

“Desperate People, Desperate Times: Civil War New Orleans,” Gulf South History and Humanities Conference, Pensacola, Florida, October 2017

“New Beginnings, Old Issues: Lamar in 1946,” Gulf South History and Humanities Conference, Mobile, Alabama, October 2016.

“Pursuing Petroleum Riches: Lamar University’s Oil Related Collections,” Petroleum History Institute, Casper, Wyoming, 29 July 2016.

“Native Americans in West Texas,” West Texas Historical Association Annual Meeting, Abilene, Texas 9 April 2016.

“Realism and Romance: The Value and Issues of the Wanda A. Landrey Collection,” East Texas Historical Association Spring Meeting, Beaumont, Texas February 2016.

“Shifting Sands: Novaline James Baldwin’ Views on Race in Antebellum and Civil War South,” Gulf South History and Humanities Conf

“Saturday Night in Alta Vista,” Phi Alpha Theta Oklahoma Regional Conference, Alva, Oklahoma, 1984

## **PUBLICATIONS**

### **Books and Monographs**

“Untapped Black Gold: Lamar’s Oil Related Collections,” to be published in the next issue of *Oil Industry History*

“Glory Days: How the Second Spindletop Shaped Beaumont Texas’ Architecture,” *Oil Industry History*, v. 22, no. 1, 2021, pp. 55-75. ~~NS 11101 (t)( T)3Oil e(1)-2 m-2 (ndl)-2ltigi(n)-4~~



“Father’s letters reveal much about area history,” October 11, 2001

“Pivoto House was a witness to

“Beaumont veteran was nation’s top legionnaire,” April 4, 2002

“First decade of Neches River Festival reflected times,” April 11, 2002

“Annual festival has incorporated fun, fund-raising,” April 18, 2002

“Lumber industry was vital during Spindletop era,” April 25, 2002

“Tyrrell Library is Beaumont’s ‘way-back’ machine,” (provided information for Chris Castillo who wrote the article) May 2, 2002

“Desk and Derrick Club provides education for women,” May 9, 2002

“Beaumont yellow pine ships served red, white and blue,” May 16, 2002

“Edward Stedman was true ‘man about town,’ May 23, 2002

“Tyrrell Library has 1930 Census microfilm,” May 30, 2002

“In all ways, Otho Plummer was good for Beaumont,” June 6, 2002

“Library to host regional lumber industry exhibit,” June 13, 2002

“Sam Houston library offers education, entertainment,” June 20, 2002

“Four Oaks was home to several noteworthy residents,” June 27, 2002

“Stedman Building was state-of-the-art facility,” July 4, 2002

“Symphony of Southeast Texas celebrates 50 years,” July 1 (a (phony of)3 ( S)-4 (out)-2 (he)4 225 BaC-2 (o

“Genealogy conference offers help with family history research,” September 12, 2002

“McNeill-







“Harned Sisters dedicated their lives to music,” December 28, 2005

“Genealogy doesn’t stop for natural disasters,” January 4, 2006

“Beaumont’s Sam Park was capitalist extraordinaire,” February 1, 2006

“Sam Park was quintessential self-made man,” March 1, 2006



“Christmas Long Ago,” December 1996

“The Dyer Cabin Camp: An Examination of the History and Legends,” *Kanhistique* (Kansas History and Antiques) August 1993

“Transitions through Time: The Norman House and the Families who Lived There,” *Yellowed Pages* (a publication of the Southeast Texas Genealogical and Historical Society), Fall 1994.

### **Community Leadership**

Big Thicket Association Board of Directors 2017-  
Nominating Committee chair  
Membership Committee

Golden Triangle Sierra Club Board of Directors 2016-  
Secretary

Beaumont Heritage Society, board of directors and secretary, 2004-2008, 2011-2013, search committee for the new director 2005, bylaws committee 2011-present.

Beaumont Music Commission, board of directors, 2003-2004

Col. George Moffet Chapter, National Society of Daughters of the American Revolution, Vice Regent 2011-2015

Southeast Texas Genealogical and Historical Society, second vice president and editor of their publication the *Yellowed Pages* 2002-2004

Texas Gulf Historical Society, vice president 2002-2004, president 2004-2005, editor *Texas Gulf Historical and Biographical Record*, 2003-2004, librarian 2009-present.

Visionaries in Preservation Board of Directors, an organization which works with the Texas Historical Commission to coordinate historical preservation efforts in Beaumont 2009-2010. SPARE Beaumont (publication documenting historical structures) Committee 2010.