

---

LAMAR UNIVERSITY  
MANUAL OF ADMINISTRATIVE POLICIES AND PROCEDURES

SECTION: Academic Affairs

AREA: Accreditation, Licensure & Regulation

MAPP 02.06.02

<b>Reporting Substantive Change to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)</b>
--

I. POLICY

- A. Member institutions are required to notify the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) of changes in accordance with the substantive change policy

materials on the SACSCOC website.

II. PURPOSE AND SCOPE

- A. In order to ensure that all Academic Programs offered through Lamar University follow the regional accreditation requirements, Lamar University and its respective colleges are required to adhere to the policies and procedures as set forth in this document.

III. DEFINITION AND TYPES OF SUBSTANTIVE CHANGE

- A. **Substantive Change.** A significant modification or expansion in the nature and scope of an accredited institution. Substantive change includes high-impact, high-risk changes and changes that can impact the quality of educational programs and services. Examples of potential substantive change include initiating courses or programs that represent a significant departure from those currently approved, establishing an additional location geographically apart from the main campus at which the institution offers at least 50 percent of a program, initiating joint degrees with another institution, closing a program, and changing the established mission of the institution.

- B. **Types of Substantive Change.** There are three different types of substantive change, each with its own notification or approval procedure:

1. **Procedure One:** substantive change requiring notification and approval prior to implementation;
2. **Procedure Two:** substantive change requiring only notification prior to implementation;



