



## Off-Campus Risk Assessment Form

6. Please provide a copy of the proposed waivers for the event including a description of potential risks which the participants may encounter that may pose additional risks such as mountainous terrain, exposure to animals, snow activities, high-altitudes, sports, etc.

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7. For overnight trips, describe how the leaders and participants have been provided travel safety and preparation, detailed itineraries, and cultural orientations. \_\_\_\_\_

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8. Describe the emergency response plan (or attach written plan) and the training and preparation the Event Coordinator(s) and group leaders have received to implement the plan.

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9. Describe the First Aid training/certification for staff and the first Aid equipment which will be taken on the event.

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10. If needed, describe the ADA accommodations that have been considered and implemented:

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11. If possible, has a safety walk-through of the facility(ies) been performed? If so, please describe what adjustments have been made to help minimize risks/injuries (Consider: fire-safety; excessive noise levels; slip/trip/fall hazards such as uneven, wet, unstable surfaces; protruding or sharp objects; ; temperature/weather extremes; secure overhead objects; escape routes/exits/hallways clear, etc.): \_\_\_\_\_

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12. Are there other potential risks that you would like to or discuss with Risk Management?

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**Submit the Risk Assessment Form to the Office of EHS & Risk Management**

**Email: [riskmanagement\\_ehs@lamar.edu](mailto:riskmanagement_ehs@lamar.edu)**

**Fax: 409-880-7977**